

**ZANESVILLE BOARD OF EDUCATION  
REGULAR MEETING**

**March 19, 2019**

Mr. Bunting, Vice President called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Mr. Swope was absent. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

**#19-070 APPROVAL OF BOARD MINUTES**

Mr. Curry moved and Mr. Coulson seconded that the Board of Education approves the minutes of the Special Board of Education meeting on February 8, 2018 and the Zanesville Board of Education regular meeting on February 21, 2019.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

**#19-071 FEBRUARY FINANCIAL REPORTS**

Mr. Coulson moved and Mr. Curry seconded to approve the following financial reports:

**February Financial Reports**

- Financial report by fund
- Expenditure report
- Investment report

**Reconciliations**

Approve the following reconciliations for February:

- General
- Payroll

**Monthly Financials – Zanesville Community High School**

Approve the February 2019 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

**Acceptance of Amounts and Rates of Budget Commission for Calendar Year 2019**

WHEREAS, The Budget Commission of Muskingum County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Zanesville City School District, Muskingum County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said Zanesville City School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**ZANESVILLE BOARD OF EDUCATION  
REGULAR MEETING**

**March 19, 2019**

And be it further RESOLVED, that the Treasurer of this Board be and he is hereby directed to certify

	Inside (10 mill)	Outside (10 mill)	Inside	Outside	Total
General Fund	\$ 1,751,464.89	\$ .00	4.45	.00	4.45
Gen Fund – 1976 Levy	.00	3,822,562.47	.00	23.60	23.60
Gen Fund – 1977 Levy	.00	940,727.02	.00	5.00	5.00
Gen Fund – 1996 Levy	.00	1,813,607.05	.00	6.90	6.90
Gen Fund – Emerg Levy	.00	1,338,197.89	.00	3.40	3.40
Bond Retirement	.00	2,322,166.93	.00	5.90	5.90
Classroom Facilities	.00	179,702.56	.00	.50	.50
<b>Total</b>	<b>\$ 1,751,464.89</b>	<b>\$ 10,416,964.15</b>	<b>4.45</b>	<b>45.30</b>	<b>49.75</b>

a copy of this Resolution to the Muskingum County Auditor.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Bunting. Vice President declared motion carried.

**#19-072 RESIGNATIONS – CLASSIFIED**

Mr. Bunting moved and Mrs. French seconded to accept the resignation of Carolyn Baldwin, bus driver, effective April 1, 2019. Reason for resignation is retirement.

Those voting aye: Mr. Curry, Mrs. French, Mr. Bunting, Mr. Coulson. Vice President declared motion carried.

**#19-073 EMPLOYMENT - CLASSIFIED**

Mr. Curry moved and Mrs. French seconded to approve the employment of Mickayla Bidwell as a 3 hour food service, at National Road Elementary. Effective date of employment is March 6, 2019. Salary will be step 0 from the appropriate salary schedule, pending background check.

Approve the employment of Julie Campbell as Zanesville City School bus driver. Effective date of employment is March 11, 2019. Salary will be step 0 from the appropriate salary schedule, pending background check.

Those voting aye: Mrs. French, Mr. Bunting, Mr. Coulson, Mr. Curry. Vice President declared motion carried.

**#19-074 EMPLOYMENT – SUBSTITUTES**

Mr. Coulson moved and Mrs. French seconded to approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2018-19 school year:

Substitute Teacher			
Jennifer Rogers			

Substitute Aide			
Beverly Smith	Kimberly Matthews	Joseph Bailey	Kelly Stewart

**ZANESVILLE BOARD OF EDUCATION  
REGULAR MEETING**

**March 19, 2019**

**Substitute Food Service**

Becky Martin			
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**Substitute Custodian**

Joan Rohrbaugh	Angela Penn		
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**Substitute Van Driver**

Mickayla Bidwell			
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Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2018-2019 school year:

**Home Instructors**

Steve Morrison			
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Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

**#19-075      SUPPLEMENTAL CONTRACTS**

Mrs. French moved and Mr. Curry seconded to approve the following Supplemental Contracts for the 2018-2019 School year:

Name	Sport/Bldg.	Position	Exp.	Class	Stipend
Allison Palmer	ZHS Boys Track	Varsity Coach (½)	0-1	IV	\$2,180.00
Dave Everson	ZHS Boys Track	Varsity Coach (½)	0-1	IV	\$2,180.00
Timothy Norris	ZMS Track	Coach	0-1	IX	\$1,174.00
Kathleen Young	ZHS Girls Track	Varsity Assistant Coach	4	VIII	\$2,347.00
Parker Mason	ZHS Baseball	Volunteer			
Noa Urban	ZHS Baseball	Volunteer			
Brock Cooper	ZHS Baseball	Volunteer			

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

**#19-076      LEAVE OF ABSENCE – CERTIFICATED**

Mr. Bunting moved and Mr. Curry seconded to approve a leave of absence for Teresa Anderson, Intervention Specialist at John McIntire Elementary, anticipated date of March 22, 2019. Reason for leave is to care for newborn.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Bunting. Vice President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION  
REGULAR MEETING**

**March 19, 2019**

**#19-077 ZANESVILLE CITY SCHOOLS TEAM DOCTOR**

Mr. Coulson moved and Mrs. French seconded to approve Dr. Thai Trinh, MD-Genesis Orthopedics, to be the Zanesville City Schools team doctor.

Those voting aye: Mr. Curry, Mrs. French, Mr. Bunting, Mr. Coulson. Vice President declared motion carried.

**#19-078 RHODES STATE COLLEGE 2019-2020 MEMORANDUM OF UNDERSTANDING AND DATA SHARING AGREEMENT FOR THE PURPOSE OF COLLEGE CREDIT PLUS**

Mr. Bunting moved and Mr. Curry seconded to approve the 2019-2020 Memorandum of Understanding (MOU) and Data Sharing Agreement between Zanesville High School and Rhodes State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

Those voting aye: Mrs. French, Mr. Bunting, Mr. Coulson, Mr. Curry. Vice President declared motion carried.

**#19-079 ZANE STATE COLLEGE DATA SHARING AGREEMENT**

Mr. Coulson moved and Mrs. French seconded approve the 2019-2020 Data Sharing Agreement between Zanesville High School and Zane State College.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

**#19-080 POLICY ITEMS FOR ADOPTION**

Mrs. French moved and Mr. Curry seconded to approve the following policies, guidelines and forms for adoption:

**POLICIES**

5113.02	School Choice Options Provided by the No Child Left Behind Act
5610.03	Emergency Removal of Students
6320	Purchases
6325	Procurement – Federal Grants/Funds
6605	Crowdfunding
8400	School Safety
8500	Food Services

**GUIDELINES**

5113.02	School Choice Options
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**FORMS**

3120 F2	Form Letter Regarding Teachers Who Are Not Highly Qualified
5113.02 F1	Supplemental Educational Service Provider Agreement
8330 F15	Checklist of Policies and Guidelines Addressing Safe and Drug Free Schools

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION  
REGULAR MEETING**

**March 19, 2019**

**#19-081 EXECUTIVE SESSION**

Mrs. French moved and Mr. Coulson seconded to go into executive session.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

  X   Personnel matters

  X   to consider the investigation of charges or complaints of employee(s) or  
Students

Time entered executive session: 5:55 p.m.

Time returned to public session: 7:56 p.m.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Bunting. Vice President declared motion carried.

**#19-082 META SOLUTIONS SERVICE AGREEMENTS**

Mr. Curry moved and Mr. Bunting seconded to approve the agreement with META Solutions to provide an EMIS Coordinator Cohort effective April 1, 2019 through June 30, 2019 for the amount of \$3,000.00.

Approve the agreement with META Solutions to provide an EMIS Coordinator Cohort effective July 1, 2019 through June 20, 2020 for the amount of \$12,000.00.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

**#19-083 ZEA GRIEVANCE**

Mr. Curry moved and Mr. Bunting seconded to Deny a grievance regarding section 11.16 Teaching Conditions filed by Zanesville Education Association.

Those voting aye: Mr. Coulson, Mr. Curry, Mr. Bunting. Mrs. French abstained. Vice President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION  
REGULAR MEETING**

**March 19, 2019**

**#19-084      GRIEVANCE RESPONSES**

Mr. Curry move and Mr. Coulson seconded to authorize the current Board Vice President, Scott Bunting, to draft the Board's written response to the Zanesville Education Association regarding grievance hearings held on March 19, 2019, by the Board at level 4 of the grievance process. Those voting aye: Mr. Curry, Mrs. French, Mr. Bunting, Mr. Coulson. Vice President declared motion carried.

**#19-085      DONATION OF SICK DAYS**

Mr. Coulson moved and Mrs. French seconded to Deny the transfer of sick leave days from the following ZEA member to Teresa Anderson.

Name	Days Requested	Days Approved
Tamara Wilson	14	14

Those voting aye: Mrs. French, Mr. Bunting, Mr. Coulson, Mr. Curry. Vice President declared motion carried.

**#19-086      REQUEST FOR FMLA LEAVE OF ABSENCE**

Mrs. French moved and Mr. Curry seconded to approve paid/unpaid FMLA leave of absence for Toni (TJ) Anderson, Dean of Students at Zane Grey Intermediate, effective March 25, 2019. Reason for absence is paternal care for the birth of a child.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

**#19-087      REQUEST FOR FMLA LEAVE OF ABSENCE**

Mr. Bunting moved and Mrs. French seconded to approve paid/unpaid FMLA leave of absence for Teresa Anderson, Intervention Specialist at John McIntire Elementary, effective May 6, 2019. Reason for absence is birth of a child.


Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

**#19-088      MEETING ADJOURNMENT**

Mr. Curry moved and Mr. Coulson seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 8:14 p.m.

Those voting aye: Mr. Curry, Mrs. French, Mr. Bunting, Mr. Coulson. Vice President declared motion carried.

  
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Vice President

  
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Treasurer